



Dear Valued Business Owner:

Need a good air conditioning and heating company - well we're your guys!

Your building comfort is best by having proper operating air conditioning and heating equipment not only for yourself but for your employees and customers.

Value:

Cost effective maintenance by Airco will provide you with a clean, comfortable and fresh environment. It will help to avoid unnecessary air conditioning or heating equipment failure when you need it the most!

Inspection:

Airco's preventative maintenance program includes all the checks and procedures for yearly operation to provide continued comfort and promote equipment life. This program is specific to your equipment as listed in the service agreement. Belts are replaced as required during the inspection for the coast of the belt only, no additional labor will be charged. **Call or fax today to get a service agreement activated.**

Service:

Our office staff is available during regular business hours to quickly dispatch mechanics or for general messages and information. If you request, we will keep your property management company informed of your HVAC contract compliance.

Inspection Prices Per Service:

1 Unit - \$ 95.00
2 Units - \$ 125.00
3 Units - \$145.00

Typical inspection are done every quarter (4 times a year). For a limited time, if you pay for a year of inspections up front, you will get all your belts for the year for free! That's up to a \$50.00 value! This price is not including any extra service calls, repairs needed on equipment or pleated filters.

Airco Air Conditioning and Heating has provided air conditioning and heating service to commercial, retail and industrial customers in Southern California since 1990. We pride ourselves on our inspections, service and repair quality. Don't wait for the emergency repair that could possibly be avoided.

AIRCO

•INSPECTION •REPAIR •AIR BALANCE

First in Commercial HVAC

1.800.368.7770

SERVICE AGREEMENT

Date _____

Name _____

Company Name _____

Street Address _____

City, State, Zip _____

Phone: _____ Fax: _____

Proper maintenance of your equipment is 4 filter changes and inspections per year, including these components:

Check heating and cooling operation of all air conditioning equipment

Check for refrigerant leaks

Adjust supply fan belts or exhaust fan belts

Replace filters

Grease and oil bearings

Wash air conditioning condenser coils

Clear condensate drain lines

Clean condensate drain pans where accessible

Check all mechanical components

Check all electrical components

Check for noise and vibration

List any problems that need attention for your review

This plan, with any necessary authorized repairs, will keep equipment energy efficient as well as help to prolong equipment life. Proper maintenance will help to avoid any breakdowns in extreme weather conditions.

Service Agreement
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Airco Air Conditioning and Heating Services will provide these services to you including top quality filters for a billing amount of \$ 95.00, \$125.00 or \$145.00 per quarterly service, payable NET 30. Belts replaced during inspection will be billed at belt cost only (except for customers who pay their first year of inspections up front).

Equipment Included: Roof top HVAC unit (s) _____

In the event that emergency service is required, customers with service agreements are serviced first at our regular competitive rate.

Regular Hourly Rate \$88.00

This agreement may be terminated at any time by either party with a 30 day written notice. Any remaining accounts are due and payable on or before final termination date.

Airco will not be held liable for any damage or loss due to inoperative or malfunctioning HVAC equipment.

It is understood that provisions will be provided in advance for IMMEDIATE access to all HVAC equipment which will be performed on an unscheduled basis.

If this agreement is acceptable, please return signed and dated. A fully executed copy will be returned to you. Your first inspection will immediately follow or start as per your request.

Gary Griffith - Manager

Date

Authorized Signature

Print Name

Date

License #936506

This proposal may be withdrawn by us if not accepted within 30 days. This service agreement is a confidential document. Airco will not be held liable for any damage or loss due to inoperative or malfunctioning air conditioning equipment. Terms: Net on presentation of invoice. 1.5% will be added to invoices over thirty days past due.